

Early Years

Children use their phonic knowledge to write words in ways which match their spoken sounds. They also write some irregular common words. They write simple sentences which can be read by themselves and others. Some words are spelt correctly and others are phonetically plausible.

Year 1 - Spelling

- words containing each of the 40+ phonemes taught
- common exception words • the days of the week • name the letters of the alphabet in order • using letter names to distinguish between alternative spellings of the same sound

Punctuation

- beginning to punctuate sentences using a capital letter and a full stop, question mark or exclamation mark • using a capital letter for names of people, places, the days of the week, and the personal pronoun 'I'

Grammatical terminology

letter, capital letter, word, singular, plural, sentence punctuation, full stop, question mark, exclamation mark

Planning, drafting and editing

saying out loud what they are going to write about • composing a sentence orally before writing it • sequencing sentences to form short narratives • re-reading what they have written to check that it makes sense • discuss what they have

Year 2 - Spelling

Segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly • learning new ways of spelling phonemes for which 1 or more spellings are already known, and learn some words with each spelling, including a few common homophones

- learning to spell common exception words • distinguishing between homophones and near-homophones

Punctuation

- use both familiar and new punctuation correctly, including full stops, capital letters, exclamation marks, question marks, commas for lists and apostrophes for contracted forms and the possessive

Grammatical terminology

noun, noun phrase, statement, question, exclamation, command, compound, adjective, verb, suffix, adverb tense (past, present), apostrophe, comma

Planning, drafting and editing

planning or saying out loud what they are going to write about • writing down ideas and/or key words • evaluating their writing with the teacher and other pupils • rereading to check that their writing makes sense • proof-read to check for errors in spelling, grammar and punctuation

Year 3 - Spelling

- spell further homophones • spell words that are often misspelt

Punctuation

- using and punctuating direct speech

Grammatical terminology adverb, preposition conjunction, word family, prefix, clause, subordinate clause, direct speech, consonant, consonant letter vowel, vowel letter, inverted commas

Planning, drafting and editing

- discussing and recording ideas • composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures • organising paragraphs around a theme • in narratives, creating settings, characters and plot • in non-narrative material, using simple organisational devices • assessing the effectiveness of their own and others' writing and suggesting improvements • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences • proof-read for spelling and

Year 4

Spelling

- spell further homophones • spell words that are often misspelt

Punctuation

using commas after fronted adverbials • indicating possession by using the possessive apostrophe with singular and plural nouns • using and punctuating direct speech (including punctuation within and surrounding inverted commas)

Grammatical terminology determiner, pronoun, possessive pronoun, adverbial

Planning, drafting and editing

- discussing and recording ideas • composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures • organising paragraphs around a theme • in narratives, creating settings, characters and plot • in non-narrative material, using simple organisational devices • assessing the effectiveness of their own and others' writing and suggesting improvements • proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences • proofread for

Writing

Year 5 Punctuation

- using commas to clarify meaning or avoid ambiguity in writing • using brackets, dashes or commas to indicate parenthesis

Year 5 Grammatical terminology

modal verb, relative pronoun, relative clause, parenthesis, bracket, dash, cohesion, ambiguity

Upper Key Stage 2 Spelling

- spell some words with 'silent' letters
- continue to distinguish between homophones and other words which are often confused
- use knowledge of morphology and etymology in spelling and understand that the spelling of some words needs to be learnt specifically.

Upper Key Stage 2 Planning, drafting and editing

noting and developing initial ideas, drawing on reading and research • selecting appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning

- in narratives, describing settings, characters and atmosphere and integrating dialogue to convey character and advance the action • précis longer passages • using a wide range of devices to build cohesion within and across paragraphs
- using further organisational and presentational devices to structure text and to guide the reader
- assessing the effectiveness of their own and others' writing • proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning • ensuring the consistent and correct use of tense throughout a piece of writing • ensuring correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing and choosing the appropriate register
- proof-read for spelling and punctuation errors

Year 6 Punctuation

- using hyphens to avoid ambiguity • using semicolons, colons or dashes to mark boundaries between independent clauses • using a colon to introduce a list • punctuating bullet points consistently

Year 6 Grammatical terminology

subject, object, active, passive, synonym, antonym, ellipsis, hyphen, colon, semi-colon, bullet points

